



# Tuition Offset Program

All users of SMS\$4KIDS have the option of designating 50% of profits raised through their use of the program to be applied to the tuition of a family or child of their choosing.

Find overall program information or download the order form for in-stock and local businesses from the school website at <https://www.smsmelrosemn.org/>

1. Program user designates a family or child for 50% of the profits he/she earns by purchasing SMS\$4KIDS cash cards to be applied to. You can designate a family/student online on your <https://shop.shopwithscrip.com/> profile page or manual order forms. Please be sure to include both first and last names of the family or child. Only one family or child may be designated per school year.
2. Use the program and place orders as you normally do throughout the school year.
3. On April 1 each year, the SMS\$4KIDS coordinator will pull a "Total Profits Raised Report for User", and work with the school administrative assistant to apply 50% of profits raised to each designated family's/child's tuition for the current year.
4. Profits for each school year will accrue from April 1 through March 31. Purchases before March 31 will count towards the current school year tuition. Cards purchased after April 1 will count towards the following year's tuition. If a family has already paid their tuition in full before the rebate is applied, the rebate will be applied to the following year's tuition.
5. Tuition adjustments will be made ONCE A YEAR at year-end. Cash reimbursements WILL NOT BE MADE for any unapplied funds.



## QUESTIONS?

Contact **Jenn Ellering**, SMS's administrative assistant, at 320-256-4257, [jellering@smsmn.org](mailto:jellering@smsmn.org)